

How to book your TOEFL Exam using TOEFL Vouchers

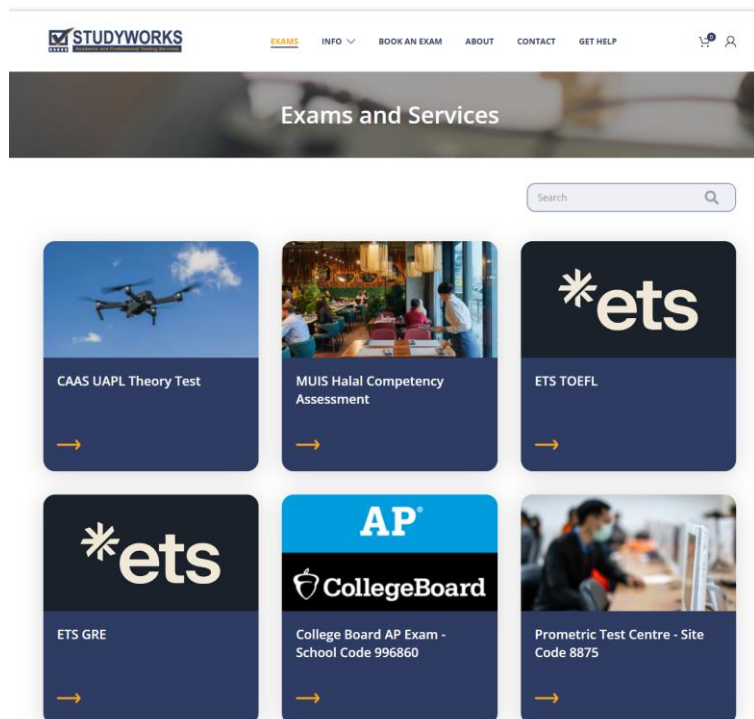
Studyworks Singapore

Test Centers:
STN20658 (2nd Floor)
Prometric 8875 (1st Floor)

Information correct as of 20 June 2025.

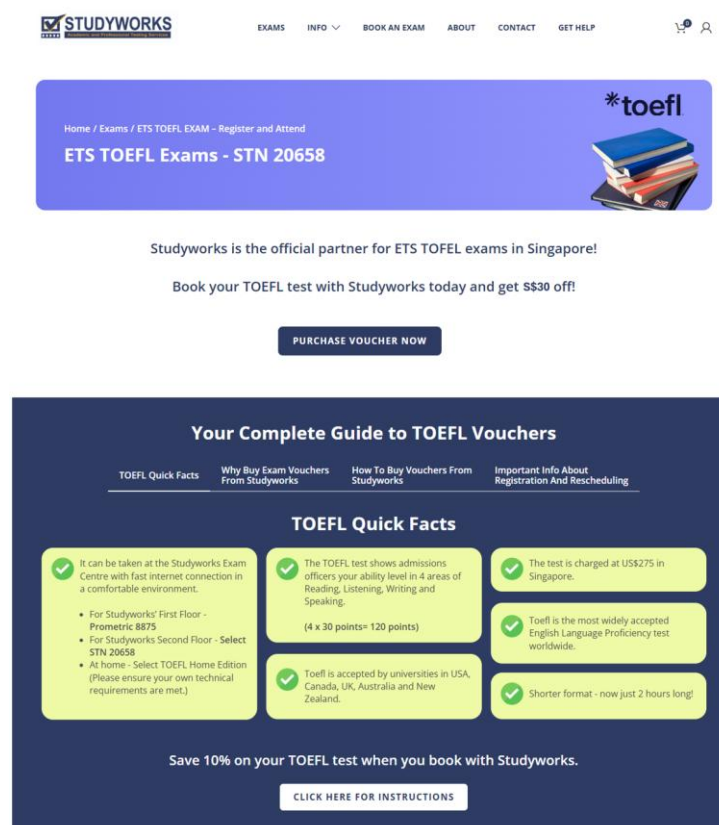
Please refer to ETS Toefl website for most up to date information regarding fee policy and other important information.

Step 1a: Purchase your ETS TOEFL Voucher at Studyworks



**Click on TOEFL at
our website
www.studyworks.sg**

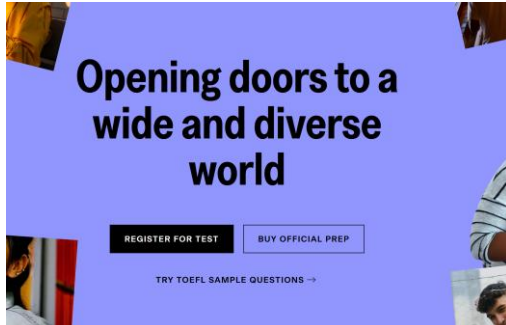
Step 1b: Read the information on the webpage



**Read the User Guide and
information on the webpage.**

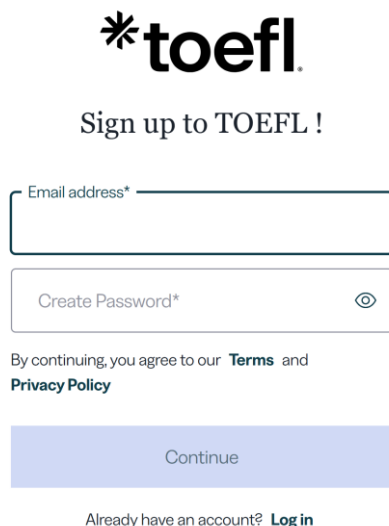
**When you are ready, please
click on Book an exam.**

Step 2. Book your exam at the ETS website using the Voucher Code



Go to the official ETS website at <https://www.ets.org/toefl.html> and click on Register for Test


Step 2a. Create Account



***toefl**

Sign up to TOEFL !

Email address*

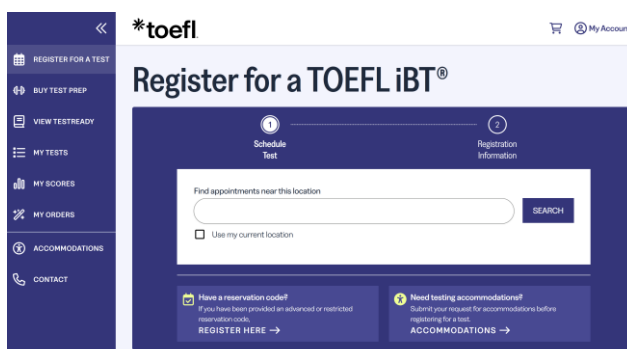
Create Password* 

By continuing, you agree to our [Terms](#) and [Privacy Policy](#)

Already have an account? [Log in](#)

Create an account if you are a new user.

Step 2b. Search location



Search Singapore

Select Studyworks

STN20658 – 2nd Floor
Prometric 8875 – 1st Floor

For candidates who require special assistance (e.g wheelchair user, please select Prometric's test centre 8875 which is on the ground floor.

Please note that Studyworks test centre code STN20658 is on the second floor and there is no lift access.

Step 2c. Set Timezone

CT - China Time - (Asia/Taipei +08:00)

IRKT - Irkutsk Time - (Asia/Irkutsk +08:00)

MYT - Malaysia Time - (Asia/Kuala Lumpur +08:00)

SGT - Singapore Time - (Asia/Singapore +08:00)

ULAT - Ulaanbaatar Time - (Asia/Ulaanbaatar +08:00)

JT - Japan Time - (Asia/Tokyo +09:00)

Set the correct time zone

Step 2d. Select Test Date

Display All test options

☒ Test Center
 ☐ Online
 ☒ Selected Date

March 2025

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March 29, 2025 - Saturday

Test Center

Online

Test Center Appointments

mi

km

Studyworks Pte Ltd

26 Boon Lay Way, Unit 01-85, Singapore, 609970, Singapore

\$275 USD

Select test date and time

Step 2e. Double check the date, time and location

You have selected the following appointment:



 Test Center

March 29, 2025 - Saturday
9:00 AM

Studyworks Pte Ltd

26 Boon Lay Way, Unit 01-85, Singapore, 609970, Singapore

\$275 USD

Please check the information is correct

SAVE AND CONTINUE →

Step 2f. Fill in your registration details at the ETS website

Enter Registration Information

ETS ID: 23G79A2E

* indicates required field



Name

Your name must match the ID you show when taking the test.

[View ID Requirements.](#)

First / Given Name *

☐ I do not have a first/given or last/family name

Middle Name

Last / Family Name *

Date of Birth *

Day *

Month *

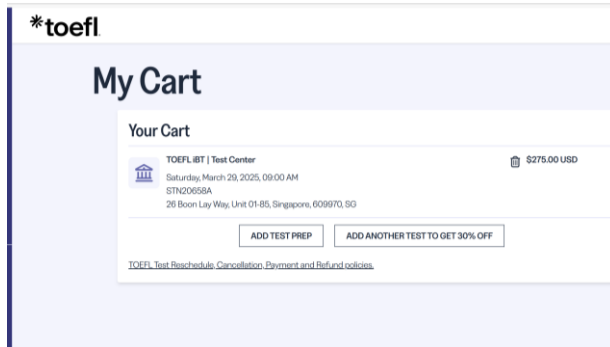
Year *

Gender *

Please fill in your registration details at the ETS website.

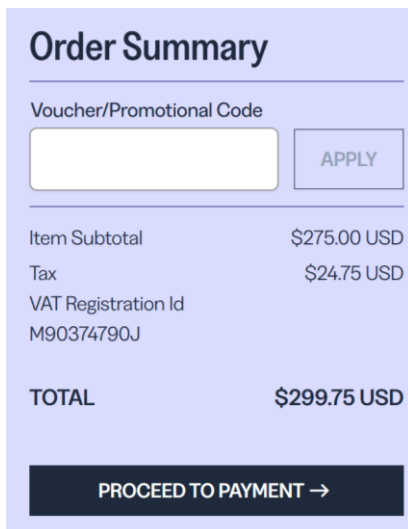
IMPORTANT- Please fill in your name as per your PASSPORT details.

Step 2g. Continue on to Order Summary page



Continue on to Order Summary page

Step 2h. Add in Voucher Code



At this point, please copy and paste the Voucher Code you received and click on Proceed to payment.

You do not need to make any more payment if you are using the Voucher Code.

Step 2i.

Check your email for confirmation.



Check your email for confirmation.

Show up for your test on test day!

Frequently Asked Questions

Q1: I am not receiving any emails from Studyworks even though I purchased a voucher.

Please add our email address etsexams@studyworks.com.sg to your Contacts or Address Book in your email programme. Your Anti-Virus software could be blocking our emails. You can also give us a phone call at 6251-6448.

Q2. I did not receive a confirmation email from ETS.

Please contact ETS immediately and inform them of your voucher code.

Q3. How long does my voucher last?

The voucher EXPIRES eleven months from date of purchase. Please ensure you use your voucher as soon as possible. There is NO REFUND from Studyworks once the voucher expires.

Q4. I am not feeling well and need to reschedule.

Please note that ETS may charge a fee for rescheduling or cancellation. Once you have booked your test with ETS, you agree to abide by the rules and regulations of ETS. You will need to contact ETS for all rescheduling or cancellation issues. The full policy and guidelines may be found on the ETS website. <https://www.ets.org/pdfs/toefl/toefl-ibt-bulletin.pdf>

Q5. I am nervous about my test. Where can I find out more information?

Please do read through the ETS policy and instructions carefully.

<https://www.ets.org/toefl/test-takers/ibt/test-day.html>

Q6: I need some technical support. Whom do I contact?

If you need additional help regarding Studyworks' websites, please contact us.

For ETS websites, you will need to contact ETS directly.

<https://www.ets.org/contact/testing-programs/toefl/test-takers.html>

Q7: I would like to provide feedback on my assessment or testing experience.

Please email us at etsexams@studyworks.com.sg within 48 hours of any incident for your issue to be resolved. Kindly state clearly the date and time of your Assessment.

Studyworks Pte Ltd

26 Boon Lay Way, Tradehub 21, Unit 01—85, Singapore 609970

Email: etsexams@studyworks.com.sg

Tel: 62516448 WhatsApp business account: 8891 7993

Office Hours: Monday to Friday 9am to 5pm